

LANCASHIRE COMBINED FIRE AUTHORITY

Meeting to be held on 20th June 2016

PROGRAMME OF MEETINGS FOR 2016/17 & 2017/18

Contact for further information:

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Executive Summary

A programme of meetings for the Combined Fire Authority (CFA) for 2016/17 and 2017/18.

Members are asked to consider that in the original Combination Scheme Order which made the Authority in 1998, section 21 (2) provides that “the Authority shall, before 31st December in any year, submit to each constituent authority an estimate of its net expenses for the next financial year, and shall subsequently, before 15th February, give notice to each constituent authority of the amount of the contribution to be paid by that authority under this paragraph in the next financial year”. At that time the Authority was a levying authority and our constituent authorities needed to include the CFA’s levy in their own budget to determine the level of their precept. The deadline of the 15th of February thereby gave sufficient time for this. This changed when we became a precepting authority in 2004.

Given that the local government finance settlement is being announced later in February, it is proposed that the Clerk write on behalf of the Authority to seek permission to vary the deadline as set out in the Combination Scheme Order as appropriate and that while waiting for a decision two draft dates be put in the diary; one for before the 15th and one after. This will assist accurate figures be provided to Members and avoid duplication of calculations.

Recommendation

The Authority is asked to:

- i) Authorise the Clerk to write on behalf of the Authority to seek permission to vary the deadline set out in the Combination Scheme Order as appropriate;
- ii) Agree the programme of meetings for 2017/18 as set out in the report now presented.

Information

At the meeting of the Combined Fire Authority held on the 22nd June 2015, the CFA agreed a programme of Meetings for 2015/16 and 2016/17.

It is now necessary to agree a programme of dates for 2017/18.

In considering suitable dates, the following points have been taken into consideration: -

- i. A preference previously expressed that meetings of the CFA be held on Mondays commencing at 1000 hours at the Training Centre, Euxton.
- ii. Standing Order No 2.2 of the CFA which states that the Authority must hold an Annual Meeting between 1st April and the 30th June each year.
- iii. Standing Order 2.3a of the CFA, which states that a programme of meetings for the Authority should be determined annually by the Authority and additional meetings of the Authority held as determined by the Authority or at the discretion of the Chairman.

For information the following dates have previously been agreed for 2016/17: -

2016/17

25 April 2016
20 June 2016 (Annual Meeting of the CFA)
19 September 2016
19 December 2016 (1st Budget Meeting)

Following consultation with the Chairman and Vice-Chairman, the following dates are now suggested for meetings of the CFA in 2017/18: -

2017/18

13 February 2017 or 20 February 2017 (2nd Budget Meeting) – to be confirmed

24 April 2017
19 June 2017 (Annual Meeting of the CFA)
18 September 2017
18 December 2017 (1st Budget Meeting)

12 February 2018 or 19 February 2018 (2nd Budget Meeting) – to be confirmed

Business Risk

None

Environmental Impact

None

Equality and Diversity Implications

None

HR Implications

None

Financial Implications

None

Local Government (Access to Information) Act 1985 List of Background Papers

Paper	Date	Contact
Statutory Instrument 1997 No. 2760 – The Lancashire Fire Services (Combination Scheme) Order 1997	18 November 1997	Diane Brooks Principal Member Services Officer
CFA Constitutional Standing Orders	18 June 2012	Diane Brooks Principal Member Services Officer
Reason for inclusion in Part II, if appropriate: N/A		